

GENERIC RISK ASSESSMENT		Vehicles on school site	
Establishment: Elmsleigh Infant and Nursery School	Assessment by: Ruth Samme	Date: 17/01/2023	
Review Date: 17/01/2024			

Hazard / Risk	Who is at Risk?	Normal Control Measures <i>(Brief description and/or reference to source of information).</i>	Additional Control Measures <i>(To take account of local/individual circumstances).</i>	Risk Rating H/M/L
Vehicles parked outside school entrance Obscured view Access restricted / blocked Death or major injury to pedestrian.	Parents Pupils Staff Public	<ul style="list-style-type: none"> Co-operation of parents sought e.g. persuading them to park away from the entrance. Parents encouraged to walk their children to school. 	Consider Site Manager to place cones outside gates on opposite side to deter parking, blocking school gates.	Med/low
Playtime. Children running into path of vehicles to retrieve balls ,etc.	Pupils Staff	<ul style="list-style-type: none"> Children's play areas should be sited away from parked cars or suitably segregated with appropriate barriers. Gates closed / locked at all times during school day. 	Playtime staff supervisors to be present.	Low
Reversing vehicles death or major injury to pedestrian, damage to building or other vehicle	Pupils Staff Visitors	<ul style="list-style-type: none"> Provision of designated delivery points. Minimise vehicles allowed onto site, particularly during start and end of school day. Hedges and shrubs maintained to ensure maximum visibility. 	<p>Contactors and deliveries encouraged outside of School drop off and pick up times.</p> <p>Before and after school club in place to limit amount of vehicles on site at the same time.</p>	<p>Low</p> <p>Low</p>

Speeding vehicles / death or major injury to pedestrian, traffic accident, damage to building or other vehicle	Pupils Staff Visitors	<ul style="list-style-type: none"> • Speed limit on site with clear signs and markings displayed • Communication of speed limit to staff and visitors. • Separate pedestrian and vehicle routes with physical segregation. • Traffic calming measures in place prior to higher risk areas, such as crossing points. 	Supervisors on entry and exits monitoring vehicle/restricting speed onto site.	Low
Impact with vehicle, building or pedestrian / death or major injury to pedestrian, damage to building or other vehicle	Pupils Staff Visitors	<ul style="list-style-type: none"> • Pedestrian routes clearly indicated • Clear rules for parents and regular site users regarding entry to the school grounds with vehicles. • Restricted access for vehicles (e.g. by closing the gates at the beginning and end of the school day). • Restrict delivery times (e.g. to avoid times when there is high pedestrian activity e.g. during lesson changes) • Reception/school office clearly identified (e.g. by signage). 	<p>All external coaches for school trips to park in previously agreed safe space with school office</p> <p>Main School gates are automatically closed at set times restricting vehicle access. Intercom in place.</p> <p>Contactors and deliveries encouraged outside of School drop off and pick up times.</p>	Med/Low

REVIEWS:

New signage to be purchased for school carpark

- 5 mph stencil
- Stop sign stencil for outside school gates
- Pedestrian stencil for walk ways
- Keep clear box for deliveries and waste collection services in yellow spray paint
- Mirror for reversing cars to see any children walking
- Address pot holes & resurfacing