

GOVERNING BODY
ELMSLEIGH INFANT AND NURSERY SCHOOL
MINUTES OF MEETING HELD ON 11th JUNE 2020 5:00 P.M.
SUMMER TERM 2

PRESENT: (Zoom Meeting)

Mrs. Burton, Mrs. Collins, Mrs. Guest, Mrs. Chapman, Mr. Stanhope,
Mrs. Plackett.

In Attendance:

Julian Scholefield, CEO Esteem,
Kevin Dee, Chair of Esteem Board of Trustees

Kim Peace - Clerk

54/19-20 APOLOGIES

Kelly Bannister, Chair of Governors - illness

Mrs. Guest agreed to take on the role of temporary Vice-Chair for the remainder of the academic year. Governors sent their best wishes to Kelly for a speedy recovery.

Mrs. Guest took the chair for the meeting

55/19-20 ESTEEM ACADEMISATION

JG welcomed Julian Scholefield, CEO and Kevin Dee, Chair of the Board of Trustees to the meeting - introductions from governors followed.

JS formally welcomed Elmsleigh to the MAT, the first mainstream school to join the academy. He thanked staff and governors for their positive comments re: the support received since conversion on 1st April. Through regular Zoom meetings, emails and telephone conversations, the transition has under very difficult circumstances proceeded fairly smoothly. Esteem ethos is a collaborative cross academy approach whereby questions are encouraged and concerns raised.

KD confirmed that all Trustees are either from an educational, finance or HR background. Board members consider themselves educationalists as opposed to business Trustees, but at the same time the MAT must operate in such a way as to be financially viable.

School surpluses will be pooled into a reserve fund as it is very likely that the CIF - Condition Improvement Fund will no longer be available. Academy schools will bid against the MAT Reserve Fund.

56/19-20 DECLARATIONS OF INTEREST - AGENDA ITEMS

None

57/19-20 MINUTES OF MEETING HELD 14TH MAY 2020

Approved as true record - to be signed off at a later date by KBa

58/19-20 MATTERS ARISING

None

JS and KD left the meeting at this point to join another GB meeting. JG thanked them for their attendance.

59/19-20 APPROVAL OF BUDGET PLAN FOR 20-21

Confidential Item - See Appendix 'A'

RESOLVED: That the Budget Split for 20-21 is hereby approved together with strategies for reducing staff costs/increasing income streams

Share minuted approval with R Bage, Esteem

60/19-20 PHASED REOPENING OF SCHOOL

Timetable/organisation of places - circulated. File as supporting doc.

EC: Y1 phased return has gone very well. Children are enjoying being back in school. They are given constant reminders to social distance and remain within their respective 'bubbles'

Reception children are due back to school on Monday 15th June. By w/e 19th June, 29% of infant phase children will be in school.

LC confirmed that currently just under half of children had returned to her school in Years 1 and 6

JG asked how the teaching and learning in school marries up with the Dofo home learning?

EC - tasks done in school are highlighted to inform parents what has been covered in school, thus avoiding any overlap/doubling up of tasks & activities.

Next Steps

Continue to monitor Rec and Y1 together with Key Worker Group

Induction for new Reception Intake - September 2020. 2 sessions arranged for Wed 15th and Thurs 16th July

61/19-20 PERSONNEL

Staffing review already dealt with at 59/19-20

62/19-20 MEMBERSHIP MATTERS

2 Co-opted vacancies remain which will be advertised in September. It was agreed to defer training plan for governors until Esteem CPD is shared.

63/19-20 CORRESPONDENCE

Items received since last meeting: NGA Governor Matters

64/19-20 ANY OTHER BUSINESS

GB Chair's Group Meeting

JG had attended in place of Kelly. The meeting focused on top slice services - Esteem deduct 5% of school's general grants to fund support services.

KP confirmed she had a list of the services should anyone require a copy. The top slice represents excellent value for money

Next meeting focus is GDPR.

65/19-20 DATE OF NEXT MEETING - AUTUMN TERM 1

Confirmed that meetings will continue to be held on Thursdays at a later start time of 4.30 p.m. owing to work commitments.

Aut 1 Meeting - Thursday, 10th September 2020 at 4.30 p.m.

What have we achieved this evening which impacts on teaching and learning at Elmsleigh?

JG Staffing Review based on cost analysis.

JG Approval of Budget Forecast for 20-21

EC Review of Phased Reopening of School/ Home Learning

There being no further business, the Chair thanked everyone for their attendance and declared the meeting closed at 6.15 p.m

Signed JENNY GUEST, ACTING VICE-CHAIR

10.9.20