

GOVERNING BODY
ELMSLEIGH INFANT AND NURSERY SCHOOL
MINUTES OF MEETING HELD ON 21ST MAY 2019 4:00 P.M.
SPRING TERM 2

PRESENT:

Mrs. Bannister - Chair of Governors

Mrs. Burton, Mrs. Collins, Mrs. Guest, Mrs. Chapman, Mr. Stanhope

In Attendance: Kim Peace - Clerk

58/18-19 APOLOGIES - Clerk reported that both Mrs. Smith and Mr. Robinson have now resigned owing to work and family commitments.

Mr. Callow - holiday. No apologies received from Mr. Kemp.

59/18-19 DECLARATIONS OF INTEREST - AGENDA ITEMS

60/18-19 MINUTES OF MEETING 9TH APRIL 2019

Approved as a true record and duly signed.

61/18-19 MATTERS ARISING

50/18-19 Clerk confirmed that the audited School Fund accounts for last academic year, approved by Governors at the April meeting, had been published on the school website.

54/18-19 Governor Training - Mrs. Chapman to attend 'Governor Role in Performance Management' on 23rd May in place of Mrs. Bannister. Place for Mr. Kemp cancelled as unable to attend.

62/18-19 REPORT OF ACADEMY PRESENTATION 21ST MAY 2019

Julian Schofield, Chief Operations Officer of Esteem MAT and his colleague had attended earlier this evening to address SMT, Staff and Governors separately,

See Power Point attached as supporting doc

Staff had met earlier in the week to compile a list of questions, many of which were answered via the Power Point presentation.

It was agreed that Mr. Schofield attend the Summer Term 2 GB meeting as several members were unable to attend the presentation on 21st May.

ACTION: Invite to meet staff again at 2:30 p.m. on 9th July followed by meeting with Governors at their Summer 2 meeting at 4:00 p.m.

Full minutes of the presentation to staff/governors filed in Confidential folder

63/18-19 FINANCE REPORT

KP presented latest Budget Monitoring Spreadsheet which was analysed by Governors.

JG: Stressed the importance of encouraging parents to complete the Pupil Premium form, as successful applications generate £1600 per pupil.

KBu: Confirmed that both new Nursery and Reception parents would be asked to complete on induction day. Nursery funding is £300 per pupil.

KBu: Decision has been made to remain with the LA for Multi Agency Support (The Early Help Offer). The Pingle School is offering this service at a reduced cost - reconsider when Pingle Scheme has been running for a further year and its effectiveness proven.

Clerk shared information regarding waste services available from another local company at significantly reduced rates. Over the year school could save £680.

RESOLVED: Serve 3 month notice with current provider and enter into contract with new Company wef 1st September 2019.

EC: Commented on the outdoor area for staff. The new furniture has had a very positive impact on staff well-being. Thanks extended to KP for sourcing.

64/18-19 SAFEGUARDING

New check list shared with Governors - compiled following Ofsted recommendation.

Filed as supporting doc

ACTION: Next step is to merge the Single Central Record onto an Excel Spreadsheet to provide more effective monitoring tool

65/18-19 PERSONNEL MATTERS

Confidential Item - See Appendix 'A'

66/18-19 MEMBERSHIP MATTERS

Training

- 23rd May - LC to attend the 'Governor Role in Performance Management'
- 5th June - KBa to attend the DGP Networking Meeting

Constitution

2 vacancies - x1 Parent; x1 Co-opted

ACTION: Advertise the Parent Governor Vacancy on the next school newsletter

67/18-19 CORRESPONDENCE

Items received since last meeting:

- DGP Bulletins
- NGA Governor Matters

68/18-19 ANY OTHER BUSINESS

None

69/18-19 MEETING DATES - SUMMER TERM 2 2019

- Tuesday, 4th June 2019 - Policy Review Meeting - 4:00 p.m.
- Tuesday 9th July 2019 Full Governors 4:00 p.m.

Julian Schofield, Esteemed Academy Trust to attend the July meeting. First agenda item.

What have we achieved this evening which impacts on teaching and learning at Elmsleigh?

KBa: Decision to further investigate what Esteem MAT could offer Elmsleigh in terms of moving teaching and learning forward

JG: Budget monitoring - importance of PP funding as income stream

RS: Governor training to improve skills

KP: Continued links with local business community re: waste services and garden furniture - community cohesion

KBa: Personnel - commitment to staff well-being/ work-life balance

KBu: Confidential item - operational changes to address Ofsted findings, hence improve quality of teaching and learning

KBu: SCR - continued developments to ensure compliance with safeguarding legislation, providing a safe environment for teaching and learning

KP: Bench-Marking in Confidential. Ensure true end of year picture against respective staffing costs & the impact financially of providing support to children with additional learning needs.

There being no further business, the Chair thanked everyone for their attendance and declared the meeting closed at 5:25 p.m.

Signed Dated 9th day of July 2019

KELLY BANNISTER - CHAIR OF GOVERNORS